



## **Cottsway Community Fund Conditions**

1. Any amount awarded must be used solely for the purpose outlined in the application. The amount awarded is final and will not be increased if the group/project overspends.
2. Only one member of a family can be a signatory for a group.
3. If you do not spend the whole amount any unspent funds must be reported to Cottsway.
4. For audit purposes receipts must be provided for any money spent, balance of money in your group/project's bank account and planned spending must be provided on request.
5. Cottsway is not responsible for any money spent by your group/project prior to you receiving confirmation that you have been awarded funding.
6. Once funding has been given there is no ongoing commitment from Cottsway to issue further funding to your group/project.
7. You agree to acknowledge Cottsway's support in all subsequent positive publicity relating to the group/project. You will contact Cottsway to check whether they wish to be included in such publicity before it goes out. Please contact our Communities Team on 01993 890000 or email [communities@cottsway.co.uk](mailto:communities@cottsway.co.uk)
8. Cottsway reserves the right to inform media organisations of support it has given to your group/project.

9. Cottsway will withhold payment/part payment if:

- It becomes apparent that the application form contained incorrect information.
- Your group/project ceases to exist, closes or the purpose of your group/project changes in any way that is not in line with the grant given.

10. You agree to allow Cottsway representatives to visit your group/project and talk to participants.